

**KONKAN RAILWAY CORPORATION LIMITED**  
( A Government of India Undertaking )  
Belapur Bhavan, Plot no.6, Sector 11, CBD Belapur, Navi Mumbai – 400 614

CO-32014(11)/2/2024-PERS (61047)

Date:20.09.2024

**Employment Notification No.CO/P-R/6C/2024**

Konkan Railway Corporation Limited (KRCL), a Public Sector Undertaking under the Ministry of Railways having its Corporate Office at CBD Belapur, Navi Mumbai, invites applications for the following posts on fixed term contract basis in Mechanical / Projects Department for initial period of one year.

Sr No.	Name of Post / Grade	UR	EWS	OBC	SC	ST	Total No. of Posts
1	Jr. Technical Assistant (Mechanical)	6	1	2	1	-	10
2	Technicians (Mechanical)	11	2	6	3	1	23
	<b>Total</b>						<b>33</b>

**I) Monthly remuneration**

Sr. No	Category	No of Posts	Equivalent PML	Basic salary
1	Jr. Technical Assistant (Mechanical)	10	PML-6	Rs. 35,400/-
2	Technicians (Mechanical)	23	PML-4	Rs. 25,500/-

**Note:** In addition to the basic pay, the following allowances will be paid depends upon the place of posting:-

a) House Rent Allowance and Conveyance allowance as per the rates and City classification prescribed in the pay commission will be paid subject to the condition that accommodation and vehicle are not provided.

b) Dearness allowance on basic pay will be paid as per the rate applicable from the date of joining in KRCL.

The rate of Dearness allowance will be revised to the prevailing rate along with revision of Basic Pay after completion of every one year period of contract subject to extension of contract tenure.

The basic pay will be revised to the next stage in PML after completion of every year of contractual engagement subject to extension of contract tenure. However, exception can be made in deserving cases as per the discretion of Konkan Railway Corporation Ltd.

**II) Other allowances/Facilities:**

a) Reimbursement of premium paid for Life insurance to the extent of Rs. 500/- per month obtained from a recognized Insurance company. The reimbursement will be made on production of original receipt of payment of the premium.

b) **Mobile phone allowance:** KRCL will reimburse upto Rs.500/- towards usage of mobile phone on submission of necessary bills / vouchers.

c) **Health Benefits-** Medical Allowance of Rs.500/- per month towards expenditure for OPD facility. Reimbursement of premium of Health policy to the extent of Rs. 500/- per month from the recognized insurance company on production of original payment receipt of the premium.

d) TA as per the rates prescribed in Pay Commission whenever the candidate is required to travel for official work beyond the project area.

e) **Travel facilities:** -

i) For travel on duty, Railway Pass will be issued in accordance to the guide-lines issued by KRCL from time to time.

ii) Facility of Air Travel may be provided in exceptional cases.

iii) In case of travel by road, reimbursement as per the recommendation of Pay commission.

f) **Rest House and Hotel:-** Rest House of KRCL, if available will be provided while on duty, if not, reimbursement of hotel charges as per rates fixed by KRCL will be allowed, on production of vouchers.

**g) Leave:-**Contract appointee will be entitled for fully earned leave of 15 days on completion of every 6 months of contract period. This leave can be accumulated. However, no encashment is permitted. In addition, the appointee will be eligible for 8 days Casual Leave during the year of contract. Weekly off and other public holidays, as applicable to the attached offices, at the place of posting will be applicable. Normal working hours as applicable or as intimated at KRCL project sites are to be followed. During exigencies, some extra hour working will be required but no extra over time or any other type of allowance/ compensation for working beyond the nominated hours shall be paid by KRCL as the remuneration fixed per month includes this. The candidate does not have any type claim for working extra hours. Leave to be availed only after prior sanction of appropriate authority and if the candidate avails leave without valid sanction, the same will be treated as Leave without Pay.

h) **Maternity benefits:** For Female contractual employees, Maternity benefits as per Maternity Benefit Act, 1961 would be extended.

i) **Other benefits:**

In exceptional cases, the contractual employee may be upgraded to the next higher level on the recommendation and justification of the concerned HOD provided he/she has worked for two years in KRCL subject to availability of vacancy at that level. Any such up-gradation will be done after screening and personal interview of the candidate by an appropriate screening committee and approval of the Competent Authority.

**III) Educational Qualification, Experience and Age details:** The eligibility criteria for each post is attached in Annexures as follows. Candidates must ensure that they fulfil the criteria before applying for particular post.

Sr. No	Category	Total No. of Posts	Annexure
1	Jr. Technical Assistant (Mechanical)	10	Annexure -I
2	Technician (Mechanical)	23	Annexure - II

## INSTRUCTION SHEET

### A)

(I) **Age:-**The candidates should not be more than prescribed age as on 01/09/2024. (Please see Annexures) The age relaxation of 3 years to OBC(NCL) candidates and 5 years to SC/ST candidates will be given if applying against the post of respective category. Age relaxation for Ex-servicemen is discretionary. No age relaxation is permitted to the candidate.

(II) Candidates who wish to apply for the posts reserved for SC/ST/OBC-NCL/EWS category, valid Caste /EWS certificate in the format required for Central Government employment (Format attached) should be attached with application. **Certificate not indicating validity will not be accepted.**

(III) Candidate fulfilling criteria may report directly for walk-in interview along with one copy of application prepared in the prescribed format as given (Annexure A) along with original certificates and one set of self attested copies of all required certificates (age proof, qualification, experience, caste certificate, etc.). The information available in KRCLs website [www.konkanrailway.com](http://www.konkanrailway.com) at its link Recruitment>Current Notifications.

### B) Mode of Selection: WALK-IN INTERVIEW

#### C) Date, time and place of walk-in interview :

**Registration Time:09.00 hrs to 12:00 hrs only on the date of walk-in-interview.**

Sr. No	Category /Post	Date of walk-in-interview	Venue of Interview
1	Jr. Technical Assistant (Mechanical)	03.10.2024	<b>Executive Club, Konkan Rail Vihar, Konkan Railway Corporation Ltd., Near Seawoods Railway Station, Sector-40, Seawoods (West), Navi Mumbai</b>
2	Technicians (Mechanical)	08.10.2024	

After preliminary screening of the applications submitted by the candidates in person, the provisionally eligible candidate(s) will only be interviewed. Candidates should come prepared to stay for minimum 2 days, if required, at their own cost. No train/bus fare/ TA/DA shall be payable by the Corporation. Applications should be completed and strictly as per the prescribed format as **Annexure-A**. Applications not conforming to the prescribed format or having illegible/ambiguous certificates or without certificates or incomplete will be summarily rejected.

#### D) List of Self attested Documents to be attached with the filled application:

- a) Copies of certificate in proof of qualification (As per the qualification specified in Notification Annexures)
- b) Copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- c) Copy of Caste certificate in the format required for Central Government employment (In case of SC/OBC-NCL) and service certificate in support of claims for Ex- servicemen, if any. In case of EWS candidate, certificate in the format required for Central Government employment (Format attached)
- d) Two passport size recent photographs.
- e) Experience Certificate issued by previous employer.
- f) Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

#### E) General Information (Applicable to all applicants):-

1. Candidates who fulfil the eligibility criteria only, will be interviewed.
2. Candidates are advised to check their eligibility before walk-in-interview.
3. The candidates must attach self attested photocopy of above mentioned mandatory documents such as proof of age, caste, educational qualification along with mark sheets of all semester /Degree certificates, experience certificate, if any. Certificate in support of claims for Ex-servicemen/PWD etc, failing which candidate will not be eligible for interview.

4. Candidate should bring one character certificate from Gazetted Officers/Executives Officers for certifying that he/she is bearing good moral character.
5. Incomplete or **vague educational** qualification will be invalid.
6. Even after contractual agreement, if any document/ certificate/ information are found incorrect or false in any scrutiny or verification, then the contractual service will be immediately terminated forthwith without assigning any reason and prior notice, besides legal action which may also be initiated.
7. The Corporation reserves the right to cancel/ restrict/ curtail/ enlarge the contract engagement process, if need so arises, without any prior notice and without assigning any reasons therefore.
8. Selected candidate will have to pass prescribed medical examination before the contract is entered into, for fitness to perform the work awarded.
9. The selected candidates should be able to join at the project site/place of posting within maximum 30 days after issuing of offer of appointment by KRCL. Any deviation in the said policy will be dealt on case to case basis, based on the merits of the case.
10. If Candidate is already working in KRCL on contract basis and selected against this notification, he/ she does not require to follow the condition of notice period for joining new post. However, relieving letter from concerned Konkan Railway authority will be required at the time of joining.
11. No accommodation will be provided. No Food or Food/Mess Allowance will be paid by KRCL.

**F) Selection process:-**

1. The candidates shall arrive at the time and venue and get registered with the nominated KRCL official for the walk-in interview as indicated. Group Discussion (GD) or any other elimination round, can be introduced depending on the number of candidates and those candidates who get through in the elimination round will be called for the process of selection.
2. The candidate will be interviewed by a nominated Committee and the selection will be finalized and drawn merit list based on the performance in the interview, qualification and post qualification experience gained by the Candidate.
3. The decision of the Nominated Committee of KRCL shall be final and binding.

**G) The other broad terms of contract** are given below for information of the candidate which are subject to changes at the time of actually entering into the contract, at the discretion of KRCL, which may please be noted:-

1. The period of contract will be initially for a period of one year, extendable further for the required period based on satisfactory performance, mutual consent as well as requirement of KRCL, if any. Remuneration may be revised from the 2nd year onward as decided by the Corporation.
2. The contractual service is required for various projects except USBRL Project of Konkan Railway. Selected candidate can be posted and transferred at anytime, anywhere to the project sites during contract period based on the requirement of KRCL.
3. Panel of standby candidates over and above requirement will be maintained as per merit as decided by KRCL. Such candidates may be engaged as per requirement of KRCL projects other than USBRL Project within the validity of panel. Posts notified are not regular establishment posts. KRCL reserves the right to make any changes in number of posts notified as per requirement.
4. The Corporation reserves the right to terminate the contract as per the decision of the Corporation without assigning any reason or if the contract appointee is found unsuitable, by giving one month notice or payment in lieu thereof. Similarly, the appointee will be required to give one month notice to KRCL for termination of contract or payment of one month remuneration.
5. Selected candidates will be required to execute agreement and indemnity bond of Rs. 50,000/- in favour of Konkan Railway Corporation Limited on Rs. 100/- stamp paper to serve the Company for the period specified in the subsequent para below or any further extended period on Rs.100/- stamp paper.
6. The candidate selected for the above contractual agreement shall not be absorbed in KRCL regular service. The candidate therefore, shall not have right to claim for permanent absorption in KRCL and shall be required to give an undertaking in writing to KRCL to that effect.

7. The selected candidate shall be paid the remuneration as mentioned herein above and shall not be eligible or entitled to any other benefit or allowance. Further, on engagement, he/she should also attend emergencies and other calls of duties, as demanded and expected, during their day to day activities.

8. In the event the appointee is found involved in undesirable activities such as embezzlement, unlawful activities (including passing on confidential information of KRCL), unauthorized absence, insubordination or breach of any of the terms of contract without prejudice to the right to initiate civil/criminal proceedings, the contract appointment shall be terminated.

9. Selected candidates shall use electronic resources of KRCL in strict adherence to the policies and guidelines issued by KRCL from time to time. The email account and user ID's created for official purposes shall always be used in a responsible, effective, ethical and lawful manner. Any misuse of these resources and / or putting the Corporation at risk of any liability based on such misuse shall result in termination of employment and appropriate legal action.

**H) The termination of contract and its consequences:-**

(a) In addition to the above conditions, the contract agreement shall be terminated on:-

(i) Completion of last day of contract period or any extended period thereon.

(ii) The breach of any terms of contract of employment by contract employee.

(iii) The last day of the one month notice period of termination issued by either side or payment in lieu thereof by either party.

(b) If any litigation on whatsoever account is initiated by or against KRCL, the cause of which lies in contract period, the presence of contract appointee will be required, even after termination or expiry of the contract agreement.

(c) Upon any premature termination or expiration of contract for any reason, the contract appointee shall return to KRCL any property belonging to KRCL, all tools and plants, documents, any passwords or user ids etc. under his control. This will include all confidential information regarding work, hard and soft copies of documents and information of whatever description of whatever form, tangible or intangible in his possession, together with copies, notes or summaries of such documents and his own working papers which are derived or based upon such documents.

(d) They will have to clear all their advance(s) or due(s), if any cash or vouchers or if any financial outstanding liabilities etc.

(e) Contract appointee will be responsible for the acts and omission(s) in the course of contractual service during the period and thereafter.

**I) The Contract Appointee shall be governed by Indian Laws and shall be subject to the judicial courts in the concerned State.**

**J) Statutory Income Tax, Professional Tax and other taxes will be deducted at source, as applicable from time to time.**

**ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.**

The above terms are broad in nature and only for guidance and are subject to change while entering into agreement at the time of contract appointment.

Date: 20.09.2024  
Place: CBD Belapur

**Chief Personnel Officer**

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**APPLICATION FORMAT**

EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY CORRUPTION FREE  
SAY NO TO OFFERING OR ACCEPTING BRIBES.

RECRUITMENT NOTIFICATION NO & DATE: \_\_\_\_\_

POST APPLIED FOR: \_\_\_\_\_

Affix passport size photo  (Signed A-crossed)
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NOTE: Please note that all the columns given below should be filled in.

1	Name of the Candidate Mr/Mrs/Ms	
2	Father's/Husband's name	
3	Full Postal address with pin code	
4	Mobile number	
5	E-mail address	
6	Date of Birth (DD/MM/YYYY)	
7	Age as on 01.09.2024	.....Years.....Months.....Days.
8	Gender: Male/Female	
9	Community: SC/ST/OBC -NCL/ GEN/ EWS	

**Education Qualification:**

Name of Examination	Year of passing	Name of Board/University	Aggregate % of marks obtained

Other Qualification: \_\_\_\_\_

**Professional Experience:**

Sr. No	Posts Held	From - To	No. of years	Pay scale/ Monthly remuneration	Organization and brief description of job	Any other details

Current place of working, post held and substantive pay level: \_\_\_\_\_

I hereby declare and certify that the above information is true and correct to the best of my knowledge and belief. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected and my services are liable to be terminated at any stage, ever if recruited.

**Signature of applicant:** \_\_\_\_\_

List of documents enclosed (Please indicate 'TICK' [√] in the box)

**(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS MAY RENDER THE APPLICANT INELIGIBLE)**

- a) Self attested copies of certificate in proof of qualification (As per the qualification specified in Notification)
- b) Self attested copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- c) Self attested copy of Caste certificate in the format required for Central Government employment (In case of SC/ST/OBC-NCL) and service certificate in support of claims for Ex- servicemen, if any. In case of EWS candidate, EWS certificate in the format required for Central Government employment (Format attached)
- d) Two passport size photographs.
- e) Self attested copy of experience certificate issued by previous employer
- f) Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

**I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website [www.konkanrailway.com](http://www.konkanrailway.com)**

Signature of applicant: \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Date:

Place:

**Jr. Technical Assistant (Mechanical)**

The minimum age, qualification and experience required for the post of Jr. Technical Assistant (Mechanical) on fixed term of contract is as under:

1	Name of post:	<b>Junior Technical Assistant /Mechanical</b>
2	Minimum qualification required:	
a	Essential:	Degree/ Diploma in Electrical/ Electronics/ Mechanical Engineering from recognized (AICTE) University.
b	Desirable:	Experience of working in Manufacturing / maintenance of equipment / Project planning and execution.
3	Work Experience required, if any:	Minimum 1 year experience for Degree holder and 03 years for diploma holder in related technical field will be given preference.
4	Brief Description of Duties of post:	
a	General duties:	Supervision of works in maintenance of rolling stock and M&P and various projects executed by KRCL in India.
b	Essential duties :	<p>The essential duties of Junior Technical Assistant on Contract basis in respect of works are as under:</p> <ul style="list-style-type: none"> <li>• Maintenance of Vande Bharat train, LHB coaches, wagons, MEMU, DETC etc. and operation &amp; maintenance of track machines.</li> <li>• Supervision of construction works / Office works in preparation of DPRs/Designs/ Drawings/Reports, etc.</li> <li>• To assist Superiors in preparation of technical documents, process of Tendering, Monitoring of Projects.</li> <li>• Maintenance of Site office, control &amp; upkeep of all documentations, Correspondence, records, Reports &amp; Returns, etc. regarding works. Drafting of Yearly, Monthly, Weekly and Daily reports.</li> <li>• To ensure discipline and look after matters pertaining to staff under his control and ensure compliance of Labour Laws by Contractors.</li> <li>• Assist Superiors in smooth running of works.</li> <li>• Any other duty as assigned by Controlling Officer from time to time.</li> </ul>
5	Upper age limit	35 years as on 01.09.2024.
6	Any other requirement to be notified in notification, if any	--
7	Place of posting and HQ	Initial deployment in Madgaon / Verna and further deployment to the site of Project as per requirement all over India.
8	Period of contract	Two years and can be extended as per requirement of KRCL.  KRCL shall have right to terminate if performance of the candidate is found not satisfactory during the period of contract

**Technician (Mechanical)**

The minimum qualification and experience required for the post of Technician on fixed term of contract is as under:

1	Name of post :	<b>Technicians (Mechanical)</b>
2	Minimum qualification required :	
a	Essential :	ITI from recognised institutions in Fitter, Welder, Machinist, Diesel Mechanic trade in Mechanical and any trade in Electrical / Electronics.
b	Desirable :	
3	Work Experience required, if any :	Minimum 03 years of experience in particular field will be given preference
4	Brief Description of Duties of post:	As above.
a	General duties:	Various works of Maintenance of Rolling stocks/M&Ps in open line and other projects works executed by KRCL in India.
b	Essential duties :	The essential duties of Technicians (Mechanical) on Contract basis in respect of works are as under: <ul style="list-style-type: none"> <li>• Examination and maintenance of rolling stocks</li> <li>• Day to day works associated with construction, maintenance and operation of rolling stocks.</li> <li>• ii) Maintenance, operation and repairs of all Mechanical assets/equipments provided at various places under the assigned work area / jurisdiction.</li> </ul>
5	Upper age limit	35 years as on 01/09/2024.
6	Any other requirement to be notified in notification, if any	--
7	Place of posting and HQ	Initial deployment in Madgaon/Verna and further deployment to the site of Project as per requirement all over India.
8	Period of contract	Two years and can be extended as per requirement of KRCL.  KRCL shall have right to terminate if performance of the candidate is found not satisfactory during the period of contract

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## FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

*(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)*

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town/\* in District/Division \* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_  
The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_  
The Constitution (Scheduled Castes) Union Territories order, 1951 \* \_\_\_\_\_  
The Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_  
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.  
The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.  
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.  
The Constitution (Pondicherry) Scheduled Castes Order 1964@  
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @  
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@  
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @  
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @  
The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@  
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@  
The Constitution (SC) orders (Amendment) Act, 1990@  
The Constitution (ST) orders (Amendment) Ordinance 1991@  
The Constitution (ST) orders (Second Amendment) Act, 1991 @  
The Constitution (ST) orders (Amendment) Ordinance 1996  
The Scheduled Caste and Scheduled Tribe Orders(Amendment ) Act 2002.  
The Constitution (Scheduled Caste) Orders(Amendment) Act 2002.  
The Constitution(Scheduled Caste and Scheduled Tribe) Orders(Amendment) Act 2002.  
The Constitution (Scheduled Caste) Order (Amendment) Act 2007.

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother \_\_\_\_\_ of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

%3. Shri/Shrimati/Kumari and /or \* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_

Signature \_\_\_\_\_  
\*\* Designation \_\_\_\_\_  
(with seal of office)

Place \_\_\_\_\_  
Date \_\_\_\_\_

\* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

**NOTE:** The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* **List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**NOTE:** ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (OBC) APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Km\* \_\_\_\_\_ son/ daughter of \_\_\_\_\_ of village \_\_\_\_\_ District/Division \_\_\_\_\_ in the State \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10<sup>th</sup> September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13<sup>th</sup> September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20<sup>th</sup> October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24<sup>th</sup> May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25<sup>th</sup> May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6<sup>th</sup> December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.

Shri /Smt./Km. \_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer ) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide Govt. of India, DOP&T O.M.No.36033/3/2004 dated 09.03.2004 and 14.10.2008.

Dated:

District Magistrate or  
Deputy Commissioner etc.

Seal:

- NOTE-I:** (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificate are indicated below:-
- (i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

**NOTE-II:** The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuring that the candidate does not fall in the creamy layer.

The OBC candidates should furnish the relevant OBC Certificate in the prescribed format prescribed for Central Government jobs issued by the competent authority on or before the Closing Date as stipulated in the Notice.

**Government of .....**  
**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**VALID FOR THE YEAR \_\_\_\_\_**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family'\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport size  
attested photograph of  
the applicant

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\*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.