



एआई एअरपोर्ट सर्विसेज
AI AIRPORT SERVICES

AI AIRPORT SERVICES LIMITED

(पूर्व एअर इंडिया एअर ट्रांसपोर्ट सर्विसेज लिमिटेड / Formerly known as AIR INDIA AIR TRANSPORT SERVICES LIMITED)

पंजीकृत कार्यालय 2 : रातल, जीएसडी भवन, एअर इंडिया कॉम्प्लेक्स, टर्मिनल-2, आईजीआईएअरपोर्ट, नई दिल्ली-110 037, भारत

Regd Office: 2nd Floor, GSD Building, Air India Complex, Terminal-2, IGI Airport, New Delhi-110037, India

सीआईएन/CIN: U63090DL2003PLC120790

Ref No: AIASL/05-03/HR/301

Date: 25.06.2024

WALK –IN RECRUITMENT EXERCISE FOR PRAYAGRAJ/GORAKHPUR AIRPORT

Sr. No	Station	Position	No. of Vacancies	Walk -in date & Time	Venue
1.	Prayagraj	Duty Manager	01	09.07.2024 (09:30 hours to 12:30 hours)	<i>Saheed Captain Vijay Pratap Singh Smarak Degree College. Junaidhpur Sayeed Serawan, Kausahambi, U.P. (Pin code - 211001)</i>
2.	Gorakhpur	Duty Manager	01		
3.	Prayagraj	Junior Officer-Customer Service	01		
4.	Prayagraj	Jr. Officer - Technical	01		
5.	Gorakhpur	Jr. Officer - Technical	01		
6.	Gorakhpur	Junior Officer-Customer Service	02		
7.	Prayagraj	Customer Service Executive	06	10.07.2024 (09:30 hours to 12:30 hours)	
8.	Gorakhpur	Customer Service Executive	04		
9.		Jr. Customer Service Executive	04		
10.	Gorakhpur	Ramp Service Executive	03	11.07.2024 (09:30 hours to 12:30 hours)	
11.		Utility Agent Cum Ramp Driver	03		
12.	Prayagraj	Ramp Service Executive	03		
13.		Utility Agent Cum Ramp Driver	01		
14.	Prayagraj	Handyman	05	12.07.2024 (09:30 hours to 12:30 hours)	
15.		Handywoman	12		
16.	Gorakhpur	Handyman	03	13.07.2024 (09:30 hours to 12:30 hours)	
17.		Handywoman	12		

AI AIRPORT SERVICES LIMITED (formerly known as Air India Air Transport Services Limited)(AIASL) wishes to fill in existing vacancies as per the estimated requirements and maintain a wait-list for vacancies arising in future. **Indian Nationals (Male & Female)** who meet with the requirements stipulated as mentioned herein, may apply for various posts at **PRAYAGRAJ & GORAKHPUR AIRPORT** posts on a **Fixed Term Contract basis(3 years)** which may be renewed subject to their performance and the requirements of the AI Airport Services Limited. The number of vacancies given are indicative and may vary as per the operational requirement.

The reservation will be as per the Presidential Directives. The actual reservation of vacancies would depend upon the prevailing strength at the time of appointment.

AI Airport Services Limited (AIASL) is under Ministry of Civil Aviation (MOCA) and formed with an aim to provide unified Ground Handling services (Ramp, Passenger, Baggage, Cargo Handling and Cabin Cleaning).

AI Airport Services Limited is a leading Ground Handling Service provider in India and offers Ground Handling Services at major airports in India. AIASL presently provides Ground Handling Services at 82+ airports. Apart from handling the flights of Air India, Air India Express & Alliance Air also provided for 51 foreign scheduled airlines, 4 domestic scheduled airlines, 8 Seasonal charter airlines, 23 foreign airlines availing Perishable Cargo handling.

From being the first and only Ground Handler in India to handle the Airbus A380 on its maiden flight to India, to handling the futuristic 787 Dreamliners at major Airports in India.

Vision:

- To be the Leader in providing World Class Ground Handling services at all Indian Airports and expand globally.

Mission:

- Provide safe, reliable and on-time services
- Deliver the highest quality of service at all Indian Airports
- Provide State-of-the-Art Ramp Equipment
- Be the epitome of Indian Hospitality

Processes:

- Continuously improve standards of safety and efficiency
- Continuous modernization and upgrade of ramp equipment

People:

- To maintain an energetic, qualified & a highly motivated professional team
- Maintain high degree of work ethic

Sr.No	Position	Qualifications & Experience	Salary in INR Per Month	Upper Age Limit
1	Duty Manager - Passenger	<p>Graduate from a recognized university with 16 years' experience.</p> <p>Experience in Passenger handling functions with an Airline or Airport Operator or BCAS approved Ground Handler appointed by any Airport Operator at any airport or in combination thereof.</p> <p>Out of the above said experience, at least 04 years must be in a managerial or supervisory capacity.</p> <p>Well conversant with computer operations.</p>	Rs.45,000/-	55 years

Nature of Job Function – Duty Manager (Passenger):

Overall Incharge of all Terminal Activities of AIASL in the shift across all airlines handled by AIASL. Planning of Manpower (CSEs) as per the flight handling requirements of Airlines. Coordination with various airlines & agencies (CISF, AAI, Customs etc) on behalf of AIASL in the shift. Training requirement of airlines.

Maintaining Pool-wise requirement of all airlines. Attend OTP/Delay meeting as per the requirements. Prepare Shift Reports, Delay Summary and ensure all Flight Handling Reports (RA Forms) are completed in all respects. Attend OTP/Delay meeting as per the requirements. Leave Monitoring & Control. Any other job responsibility that may be assigned by the Station Incharge. Work pattern will be three shifts including night shift irrespective of gender and one weekly off on rotation basis.

Career Progression based on performance and number of years. Entitled for Casual Leave, Sick Leave and Privilege Leave and eligible for EPFO etc. as per eligibility

Sr. No	Position	Qualifications & Experience	Salary in INR Per Month	Upper Age Limit
2	Junior Officer – Customer Service	<p>Graduate from a recognized university under 10+2+3 pattern with 09 years' experience, in Passenger handling.</p> <p>Or</p> <p>Graduate from a recognized university under 10+2+3 pattern with M.B.A. or equivalent in any discipline (2-years full time course or 3-years part time course) from a recognized university with 06 years aviation experience in Passenger handling.</p>	Rs.29760/-	<p>GEN: 28 Years</p> <p>Candidates belonging to OBC category are entitled to 3 years' age relaxation and</p> <p>Candidates belonging to SC/ST category are entitled to 5 years' age relaxation, in upper age limit, as per Government rules</p>

Nature of Job Function – Jr. Officer – Customer Services:

Allocation of resources as per requirement of Airlines. Providing services as per the SGHA/SLA with respective airline. Investigate discrepancies during cargo Handling and take corrective action to avoid recurrence. Airline wise training requirements. Correspond with the Airline for their specific requirements. Monitoring of SPI/KPI of respective airline. Maintaining airline wise grooming standards and discipline. Develop, implement and monitor the cargo servicing plan, including the delivery of customer service, the operation of handling agents, reporting performance and status both qualitatively and quantitatively. Develop local service and standards to streamline cargo procedures to support core and specialized product Drive operational excellence with contracted vendors by managing key performance indicators and service levels. Any other job responsibility that may be assigned by the Incharge. Work pattern will be three shifts including night shift irrespective of gender and one weekly off on rotation basis. Career Progression based on performance and number of year. Entitled for Casual Leave, Sick Leave and Privilege Leave and eligible for EPFO etc. as per eligibility.

Sr.No	Position	Qualifications & Experience	Salary in INR Per Month	Upper Age Limit
03.	Jr. Officer- Technical	<p>Full time Bachelor of Engineering in Mechanical / Automobile / Production / Electrical / Electrical & Electronics / Electronics and Communication Engineering from a recognized university.</p> <p>Must be in possession of LMV.</p> <p>Heavy Motor Vehicle (HMV) Valid Driving License to be produced maximum within 12 months or produce the HMV License within the minimum time frame as per the prevailing rules of the state government, from the date of joining. The incumbent has to apply for Heavy Motor Vehicle License immediately upon acceptance of offer. No increment will be extended before possession of HMV license.</p> <p>Preference will be given to those with aviation experience or GS Equipment/ Vehicle/Heavy earth movers equipment Maintenance with reputed GS Equipment manufacturer/Authorized Service Agency.</p>	Rs.29,760/-	<p>GEN: 28 Years</p> <p>Candidates belonging to OBC category are entitled to 3 years' age relaxation and</p> <p>Candidates belonging to SC/ST category are entitled to 5 years' age relaxation, in upper age limit, as per Government rules</p>

Nature of Job Function – Jr. Officer - Technical:

Obtaining flight wise handling requirements. Coordinating with Operating & Handymen and ensuring their presence on flight as per ETA/STD. Implementation of all safety guidelines & SOPs. Supervising the flight handling activities on aircraft. Planning of Manpower (CSEs) as per the flight handling requirements of Airlines. Positioning/removal of GSE in case of operational exigency.

Coordinate with various agencies to ensure safe and effective handling. Ensure effective communication of operational messages. Allocate specific duties to operating and loading staff and provide adequate help and guidance whenever required. Guide and help operating staff for retrieval of equipment during flight handling whenever failures occur by employing corrected emergency procedures. Filling up of R.A. forms along with details of equipment, ULD and cargo. Any other job responsibility that may be assigned by the Station Incharge.

Work pattern will be three shifts including night shift irrespective of gender and one weekly off on rotation basis. Career Progression based on performance and number of years. Entitled for Casual Leave, Sick Leave and Privilege Leave and eligible for EPFO etc. as per eligibility.

Sr. No	Position	Qualifications & Experience	Salary in INR Per Month	Upper Age Limit
04	Customer Service Executive	<p>Graduate from a recognized university under 10+2+3 pattern.</p> <p>Preference will be given to candidate having Airline/GHA/Cargo/Airline Ticketing Experience or Airline Diploma or Certified course like Diploma in IATA-UFTAA or IATA-FIATA or IATA-DGR or IATA CARGO.</p> <p>Should be proficient in use of PC.</p> <p>Good command over spoken and written English apart from that of Hindi.</p>	Rs. 24,960/-	<p>GEN: 28 Years</p> <p>Candidates belonging to OBC category are entitled to 3 years' age relaxation and</p> <p>Candidates belonging to SC/ST category are entitled to 5 years' age relaxation, in upper age limit, as per Government rules.</p>

Sr.No	Position	Qualifications & Experience	Salary in INR Per Month	Upper Age Limit
05	Jr. Customer Service Executive	<p>10+2 from a recognized board.</p> <p>Preference will be given to candidate having Airline/GHA/Cargo/Airline Ticketing Experience or Airline Diploma or Certified course like Diploma in IATA-UFTAA or IATA-FIATA or IATA-DGR or IATA CARGO.</p> <p>Should be proficient in use of PC.</p> <p>Good command over spoken and written English apart from that of Hindi.</p>	Rs. 21,270/-	<p>GEN: 28 Years</p> <p>Candidates belonging to OBC category are entitled to 3 years' age relaxation and</p> <p>Candidates belonging to SC/ST category are entitled to 5 years' age relaxation, in upper age limit, as per Government rules.</p>

Nature of Job Function – Customer Service Executive/Jr. Customer Service Executive:

At the Airport, mainly Passenger Check-in, Airline ticket reservation, Boarding and all Terminal Functions. Passenger as well as Airlines satisfaction is the key requirement. Work pattern will be three shifts including night shift irrespective of gender and one weekly off on rotation basis. Career Progression based on performance and number of years. Entitled for Casual Leave, Sick Leave and Privilege Leave and eligible for EPFO etc. as per eligibility

Sr.No	Position	Qualifications & Experience	Salary in INR Per Month	Upper Age Limit
06	Ramp Service Executive	<p>3 –years Diploma in Mechanical/Electrical/ Production / Electronics/ Automobile recognized by the State Government.</p> <p>Or</p> <p>ITI with NCTVT (Total 3 years) in Motor vehicle Auto Electrical/ Air Conditioning/ Diesel Mechanic/ Bench Fitter/ Welder (ITI with NCTVT – certificate issued from Directorate of Vocational Education and training of any State / Central Government with one year experience in case of Welder) after passing SSC/Equivalent examination with Hindi/ English / Local Language as one of the subject.</p> <p>AND</p> <p>Candidate must carry original valid Heavy Motor Vehicle (HMV) at the time of appearing for the Trade Test.</p> <p>Preference will be given to the candidate conversant with the local language</p>	Rs. 24,960/-	<p>GEN: 28 Years</p> <p>Candidates belonging to OBC category are entitled to 3 years' age relaxation and Candidates belonging to SC/ST category are entitled to 5 years' age relaxation, in upper age limit, as per Government rules.</p>

Nature of Job Function – Ramp Service Executive:

Operation of various Ground Support Equipment's on Airside. Carry out Daily Inspections of all GSE. Periodic/Breakdown maintenance of GSE. Coordination with various airlines to provide GSE as per their requirements. Maintain On-Time Performance (OTP) of all flights. Ensure timely transportation of arrival/departure of Baggage and Cargo. Carry out Marshalling /Wing Walking of Aircraft. Ensure apron area is safe and keep free of FOD. Identifying Unserviceable GSE and moving them to Workshop. Any other responsibility as assigned by the Station Incharge.

Work pattern will be three shifts including night shift irrespective of gender and one weekly off on rotation basis. Career Progression based on performance and number of years. Entitled for Casual Leave, Sick Leave and Privilege Leave and eligible for EPFO etc. as per eligibility.

Sr. No	Position	Qualifications & Experience	Salary in INR Per Month	Upper Age Limit
07	Utility Agent Cum Ramp Driver	<p>SSC /10th Standard Pass.</p> <p>Must Carry Original Valid HMV Driving License at the time of appearing for trade test.</p>	Rs.21,270/-	<p>GEN: 28 Years</p> <p>Candidates belonging to OBC category are entitled to 3 years' age relaxation and Candidates belonging to SC/ST category are entitled to 5 years' age relaxation, in upper age limit, as per Government rules.</p>

Nature of Job Function – Utility Agent Cum Ramp Driver:

Mainly to drive the heavy vehicle like Tractor, Bus and Ground Service Equipment upon Training and also Equipment maintenance. HMV license to be must for the above both positions and candidates already applied and successfully completed RTO driving test can also apply but at the time of Selection, the candidate must be in possession of the HMV license. Passenger safety as well as Aircraft safety will be the key requirement. Work pattern will be in Three Shift including night shift and on weekly off on rotation basis.

Career Progression based on performance and number of years. Entitled for Casual Leave, Sick Leave and eligible for EPFO & ESIC etc. as per eligibility.

Sr. No	Position	Qualifications & Experience	Salary in INR Per Month	Upper Age Limit
08	Handyman/ Handywoman	<p style="text-align: center;">SSC /10th Standard Pass.</p> <p style="text-align: center;">Must be able to read and understand English Language.</p> <p style="text-align: center;">Knowledge of Local and Hindi Languages, i.e., ability to understand and speak is desirable.</p>	Rs.18,840/-	<p>GEN: 28 Years</p> <p>Candidates belonging to OBC category are entitled to 3 years' age relaxation and Candidates belonging to SC/ST category are entitled to 5 years' age relaxation, in upper age limit, as per Government rules.</p>

Nature of Job Function –Handyman/Handywoman:

At the Airport, mainly Baggage/Cargo Loading and offloading from the aircraft & trolleys, cabin cleaning functions like cleaning of the aircraft, assist Technicians in the workshop, wheel chair assistance etc. Work pattern will be in Three Shifts including night shift and weekly off on rotation basis. Career Progression based on performance and number of years. Entitled for Casual Leave, Sick Leave and eligible for EPFO & ESIC etc. as per eligibility.