1.3.4. The detailed instructions regarding how to apply and the examination centres are available in Annexure I of this Notification.

1.4. Banned Items:

- 1.4.1. Candidates are not allowed to bring mobile phone, pager or any electronic equipment or programmable device or storage media like pen drive, smart watches, watches and rings with in-built memory notes, etc., or camera or Bluetooth devices or communication chips or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device into the examination hall / room. Candidates are not allowed to bring non-electronic devices such as P&G Design Data Book, mathematical and drawing instruments, log tables, stencils of maps, slide rules, books, notes, loose sheets, guides, rough sheets, hand bags into the examination hall / room.
- 1.4.2. If they are found to have any such things or instruments, they will not be allowed to write the examination, besides invalidation of the answer sheet and / or debarment and / or rejection of candidature. If it is considered necessary, they will be subjected to a thorough physical search including frisking on the spot.
- 1.4.3. Candidates are advised, in their own interest, not to bring any of the banned items including mobile phones to the venue of the examination, as arrangements for safekeeping of the same cannot be assured.

2. Warning:

- 2.1. All the recruitments by the Tamil Nadu Public Service Commission are purely merit-based. The Tamil Nadu Public Service Commission hereby cautions the candidates against touts and agents who may cheat, by making false promises of securing jobs through unfair means. The Tamil Nadu Public Service Commission shall not be responsible or liable for any loss that may be caused to any candidate on account of indulging in any sort of dealings with such unscrupulous elements.
- 2.2. Candidates are solely responsible for their claims in the online application. They cannot blame service providers like internet cafes / browsing centers / common service centers for the mistakes made while applying online for recruitment. Candidates are advised to check the filled-in online application before finally submitting the same.

3. Posts and Vacancies:

S.	Name of the Post	Post	Name of the Service /	Distribution of		Number	Level of
No.		Code	Organization	vacancies		of	Pay
						Vacancies	
1	College Director of	2156	Tamil Nadu Legal	GT (G)	2	12	Level 24
	Physical Education		Educational Service	GT (W)	1	1	(CPS)
	and Sports in			GT (G) (PSTM)	1		
	Government Law			BC (OBCM) (G)	2	1	
	Colleges			BC (OBCM)(W)	1	1	
				MBC/DC (G)	1		
				MBC/DC (W)	1	1	
				SC (G)	1		
				SC (W)	1	1	
				SC (A) (W) (PSTM)	1		

2 Manager Grade - III 3311 Tamil Nadu Industrial Investment Corporation Ltd., SC(A) (W) (PSTM) 1 3 Senior Officer (Legal) 3312 Tamil Nadu Industrial Investment Corporation Ltd., GT (G)	9 ((EPF and EGF) Level 22 (EPF and EGF) Level 22 (CPS)
Ltd.,	3 2 2 2	Level 22 (EPF and EGF)
3 Senior Officer (Legal) Tamil Nadu Industrial Investment Corporation Ltd., GT (G) 2 GT (W) 1 BC (OBCM) (G) 1 BC (OBCM) (W) PSTM) 1 BC (OBCM) (W) (PSTM) 1	3 2 2 2	(EPF and EGF)
Clegal Investment Corporation Cltd., GT (W) 1 BC (OBCM) (G) 1 BC (OBCM) (W) 1 BC (OBCM	3 2 2 2	(EPF and EGF)
Ltd., BC (OBCM) (G)	2 2 2	EGF)
BC (OBCM) (W)	2 2 2	Level 22
MBC/DC (G)	2 2 2	
MBC/DC (W) 1 SC (G) 1 SC (A) (W) (PSTM) 1 SC (A) (W) (PSTM) 1 SC (A) (W) (PSTM) 1 MBC/DC (G) 1 SC (A) (W) (PSTM) 1 MBC/DC (G) 1 SC (A) (W) (PSTM) 1 TNSTC, Tirunelveli GT (G) 1 SC (A) (W) (PSTM) 1 TNSTC, Villupuram GT (G) 1 SC (A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC (A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC (A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC (A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC (A) (W) (PSTM) 1 SETC, Chennai GT (G) 1 SC (A) (W) (PSTM) 1 SETC, Chennai GT (G) 1 SC (A) (W) (PSTM) 1 SETC, Chennai GT (G) 1 SETC, Chennai GT (G) 1 SETC, Chennai GT (G) 1 SETC, Chennai SETC, Chenna	2 2 2	
Assistant Manager (Legal) TNSTC, Kumbakonam GT (G) 1 SC(A) (W) (PSTM) 1 MBC/DC (G) 1 SC(A) (W) (PSTM) 1 MBC/DC (G) 1 TNSTC, Coimbatore GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Tirunelveli GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Villupuram GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM)	2 2 2	
Assistant Manager (Legal) TNSTC, Kumbakonam GT (G) 1 SC(A) (W) (PSTM) 1 MBC/DC (G) 1 TNSTC, Coimbatore GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Tirunelveli GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Villupuram GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1 SETC, Chennai GT (G) 1 SETC, Chennai SETC,	2 2 2	
Assistant Manager (Legal) TNSTC, Kumbakonam GT (G) 1 SC(A) (W) (PSTM) 1 MBC/DC (G) 1 TNSTC, Coimbatore GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Tirunelveli GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Villupuram GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) 1 SC(A) (W)	2 2 2	
CLegal SC(A) (W) (PSTM) 1 MBC/DC (G) 1	2 2 2	
MBC/DC (G)	2	(CPS)
TNSTC, Coimbatore	2	
SC(A) (W) (PSTM) 1 TNSTC, Tirunelveli GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Villupuram GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) SETC, Chennai SETC, Chennai	2	
TNSTC, Tirunelveli GT (G) SC(A) (W) (PSTM) 1 TNSTC, Villupuram GT (G) SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM) 1	2	
TNSTC, Tirunelveli GT (G) SC(A) (W) (PSTM) 1 TNSTC, Villupuram GT (G) SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM) 1	2	
SC(A) (W) (PSTM) 1 TNSTC, Villupuram GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1		
TNSTC, Villupuram GT (G) SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) SC(A) (W) (PSTM) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1		
SC(A) (W) (PSTM) 1 TNSTC, Salem GT (G) 1 SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1		
TNSTC, Salem	2	ĺ
SC(A) (W) (PSTM) 1 TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1	2	
TNSTC, Madurai GT (G) 1 SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1		
SC(A) (W) (PSTM) 1 SETC, Chennai GT (G) 1		
SETC, Chennai GT (G) 1	2	
5 Assistant Manager 3338 State Industries SC (C) 1 1	1	
	2	Level 22
(Legal) Promotion Corporation		(GFTR,
of Tamil Nadu Ltd., MBC/DC (W) 1		PFTR,
(SIPCOT)	,	SPF-cum
6 Tamil Reporter 3336 Tamil Nadu Legislative GT (G) 1	5	GSTR) Level 22
	5	
Assembly Secretariat SC (G) 1		(CPS)
Service BC (OBCM) (G) 1		
BC (OBCM) (W) 1		
7 English Reporter 2090 Tamil Nadu Legislative Backlog Vacancies - 5	5	Level 22
Assembly Secretariat BC (OBCM) (G) 1		(CPS)
Service MBC/DC (G) 2		
SC (G) 2		
8 Accounts Officer 2093 Tamil Nadu State SC (W) 1	1	Level 23
Class-III Treasury and Accounts		(CPS)
Service		\ - · - /
9 Accounts Officer 3337 Tamil Nadu Industrial SC (G) 1	3	Level 22
		(EPF)
		(L 11)
Corporation BC (OBCM) (W) 1 Ltd.,(TIDCO)		
	3	Level 22
	3	
(Accounts) SC(A) (W) (PSTM) 1		(CPS)
MBC/DC (G) 1		
TNSTC, Coimbatore GT (G) 1	2	
SC(A) (W) (PSTM) 1		
TNSTC, Tirunelveli GT (G) 1	2	
SC(A) (W) (PSTM) 1		
TNSTC, Villupuram GT (G) 1	4	
SC(A) (W) (PSTM) 1		

		ı		1		1	T
				MBC/DC (G)	1	-	
				BC (OBCM) (G)	1	_	
			TNSTC, Salem	GT (G)	1	2	
				SC(A) (W) (PSTM)	1		
			TNSTC, Madurai	GT (G)	1	3	
				SC(A) (W) (PSTM)	1		
				MBC/DC (G)	1		
			SETC, Chennai	GT (G)	1	2	
				SC(A) (W) (PSTM)	1		
			MTC, Chennai	GT (G)	1	2	
			3, 3	SC (A) (W) (PSTM)	1	_	
11	Deputy Manager	3339	Tamil Nadu Corporation	GT (G)	1	1	Level 22
	(Accounts)	0000	for Development of	0. (0)	•	'	(CPS)
40	A	00.44	Women Ltd.,	DO (ODOM) (M)			1 100
12	Assistant Manager	3341	State Industries	BC (OBCM) (W)	1	1	Level 22
	(Finance)		Promotion Corporation				(GFTR, PFTR,
			of Tamil Nadu Ltd.,				SPF-cum
			(SIPCOT)				GSTR)
13	Assistant General	3342	State Industries	GT (W)	1	1	Level 27
13		3342	Promotion Corporation	G1 (VV)	1	'	(GFTR,
	Manager		'				PFTR,
			of Tamil Nadu Ltd.,				SPF-cum
			(SIPCOT)				GSTR)
14	Assistant Director	3202	Tamil Nadu Agricultural	GT (G)	1	6	Level 22
'-T	of Agriculture	5252	Extension Service	GT (G) (LV)	1	1	(CPS)
	(Extension)		Extension oct vice	BC (OBCM) (G)	1		(01 0)
	(Extension)			, , , ,		-	
				MBC/DC (W)	1	1	
				SC (G) (PSTM)	1		
				SC (W)	1		
15	Assistant Director	2097	Tamil Nadu Statistics	GT (G)	3	17	Level 22
	of Statistics		Service	GT (W)	1		(CPS)
				GT (G) (PSTM)	1		
				GT (W) (PSTM)	1		
				BC (OBCM) (G)	3	-	
				BC (OBCM) (W)	1		
				MBC/DC (G)	3	-	
				BC (M) (W)	1	-	
				. , , ,	1	-	
				SC (G)		-	
				SC (A) (G) (PSTM)	1	_	
				SC (W)	1		
16	Assistant Director	3005	Tamil Nadu General	Backlog Vacancies	- 1	3	Level 22
	(Social Welfare and		Service	GT (G) (HH)	1	1	(CPS)
	Women			Current Vacancies -	2	1	
	Empowerment			GT (G)		1	
	Department)			MBC/DC (G)	<u> </u>	1	
17	Senior Assistant	1700	Tamil Nadu Boiler	GT (G) (PSTM)	1	4	Level 22
17	Director of Boilers	1700	Service,	` ' ' '		ļ "	(CPS)
	DITECTOL OF DOLLETS		'	BC (OBCM) (G)	1		(053)
			Public Works	MBC/DC (G)	1		
			Department	SC (W)	1	1	
18	Bursar	3010	Tamil Nadu Educational	GT (G)	1	6	Level 22
			Service, Collegiate	GT (W)	<u>·</u> 1	1	(CPS)
			Education Department	BC (OBCM) (G)	2	-	(3. 3)
			Ladoudon Dopartinont		1	-	
				MBC/DC (W)		-	
				SC (G) (PSTM)	1		

19	of Tow	Tamil Nadu Generation Service, Housing and Urban Development Department			GT (G) (I	/acancies CM) (G)	1	4	Level 22 (CPS)	
20	Assista (Projec	ant Manager cts)	3346	Tamil Nadu Urba Finance and Infrastructure Development Corporation Ltd.		SC(A) W	(PSTM)	1	2	Level 22 (EPF)
	Total No. of Vacancies								118	
Abbreviations:										
CPS	CPS - Contributory Pension Scheme				MTC		- Metropo	litan Tr	ansport Co	orporation
EGF		- Employees' Gratuity Fund			PFTR		- Provident Fund Trust Rules			es
EPF		- Employees' Provident Fund			SETC		- State E		Transport	
GFTI	R	- Gratuity Fund	d Trust F	Rules	SPF		- Special Provident Fund			
GST	R	- Gratuity Sche	eme Tru	st Rules	TNSTC		- Tamil Na Corpora		ate Transpo	ort
BC (I	M)	- Backward Cla	asses M	uslims	MBC/D0		- Most Ba		d Classes /	De-notified
BC(C	GC(OBCM) - Backward Classes (Other than Backward Classes Muslims)		PSTM		- Person Studied in Tamil Mediu		/ledium			
G		- General		SC		- Schedul	ed Cas	stes		
GT		- General Turn	1		SC(A)		- Schedul	ed Cas	tes (Aruntl	nathiyars)
НН		 Hard of Hear Device) 	ing (with	Assistive	ST		- Schedul	ed Trib	es	
LV		- Low Vision			W		- Women			

- 3.1. The number of vacancies notified is tentative and is liable for modification, before the publication of the results of the written examination. Whenever the vacancies are revised, the number of candidates selected for the successive stages will also be revised commensurately.
- 3.2. The Commission reserves the right to include additional posts with different nomenclature and having similar eligibility conditions, as announced in this notification.

4. Eligibility Conditions:

4.1. Age Limit: (as on 01.07.2024)

The candidates should have completed the age of 21 years. The category wise maximum age limit and age concession details are given below.

4.1.1. Others (Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s and BCMs):

S. No	Name of the Post	Post	Maximum	A	ge Concessio	n
		Code	Age (Should	Persons	Ex-	Destitute
			not have	with	Servicemen	Widow
			completed)	Benchmark		
				Disability		
1	College Director of Physical	2156	57	57	57	57
	Education and Sports in					
	Government Law Colleges					
2	Manager Grade – III (Legal)	3311	32	42	50	No
3	Senior Officer (Legal)	3312	32	42	50	Maximum
4	Assistant Manager (Legal)	3259	32	42	50	Age Limit
5	Assistant Manager (Legal)	3338	32	NA	32	32
6	Tamil Reporter	3336	32	42	50	No Maximum
7	English Reporter	2090	32	42	50	Age Limit
8	Accounts Officer Class-III	2093	32*	42	50	
9	Accounts Officer	3337	32	NA	50	
10	Assistant Manager (Accounts)	3335	32	42	50]
11	Deputy Manager (Accounts)	3339	32	42	50	
12	Assistant Manager (Finance)	3341	32	NA	32	32
13	Assistant General Manager	3342	47	NA	47	47
14	Assistant Director of	3202	34	44	50	
	Agriculture (Extension)					
15	Assistant Director of Statistics	2097	32	NA	50	1
16	Assistant Director (Social	3005	32	42	50	1
	Welfare and Women					No
	Empowerment Department)					Maximum
17	Senior Assistant Director of	1700	37	NA	50	Age Limit
	Boilers					
18	Bursar	3010	32	42	50	
19	Assistant Director of Town and	1778	32 **	42	50	
	Country Planning					
20	Assistant Manager (Projects)	3346	32	42	50	

^{*} In case of person who are in regular service under Government of Tamil Nadu, the maximum age limit is 37.

4.1.2. BC (OBCM)s, BCMs, MBCs/DCs, SCs, SC(A)s and STs:

S.	Name of the Post	Post	Maximum Age		Age Concession	า
No		Code	(Should not	Persons with	Ex-	Destitute
			have completed)	Benchmark	Servicemen	Widow
				Disability		
1	College Director of Physical	2156	57	57	57	57
	Education and Sports in					
	Government Law Colleges					
2	Bursar	3010	59	No maximum	No maximum	No maximum
				age limit	age limit	age limit
3	Assistant General Manager	3342	47	NA	47	47

^{**} The maximum age limit of 32 years prescribed for appointment to this post shall not apply to persons appointed from the category of Town Planning Officers of Municipal Councils or other Local Bodies in the State.

NA - Not Applicable, since persons with benchmark disability are not eligible to apply for this post.

4	Assistant Manager (Legal)	3338	BC(OBCM)s,	NA	BC(OBCM)s,	BC(OBCM)s,
5	Assistant Manager	3341	BCMs		BCMs	BCMs
	(Finance)		MBCs/DCs-34,		MBCs/DCs-34,	MBCs/DCs-34,
			SCs, SC(A)s,		SCs, SC(A)s,	SCs, SC(A)s,
			STs - 37		STs-37	STs-37
6	Accounts Officer	3337	No maximum	NA	No maximum	No maximum
7	Assistant Director of	2097	age limit		age limit	age limit
	Statistics					
8	Senior Assistant Director of	1700				
	Boilers					
9	Manager Grade – III (Legal)	3311	No maximum	No maximum	No maximum	No maximum
10	Senior Officer (Legal)	3312	age limit	age limit	age limit	age limit
11	Assistant Manager (Legal)	3259				
12	Tamil Reporter	3336				
13	English Reporter	2090				
14	Accounts Officer Class-III	2093				
15	Assistant Manager	3335				
	(Accounts)					
16	Deputy Manager (Accounts)	3339				
17	Assistant Director of	3202				
	Agriculture (Extension)					
18	Assistant Director (Social	3005				
	Welfare and Women					
	Empowerment Department)					
19	Assistant Director of Town	1778				
	and Country Planning					
20	Assistant Manager	3346				
	(Projects)					

Abbreviations:

BC(OBCM) - Backward Classes (Other than Backward Class Muslims)

BCM - Backward Class Muslims

MBC / DC - Most Backward Classes / Denotified Communities

SC - Scheduled Castes

SCA - Scheduled Castes (Arunthathiyars)

ST - Scheduled Tribes

NA - Not Applicable, since persons with benchmark disability are not eligible to apply for this post.

- 4.1.3. No maximum age limit shall mean that the candidates should not have completed 60 years of age as on 1.7.2024 or at the time of selection / appointment to the post.
- 4.1.4. Candidates claiming age concession should upload / produce the supporting documents for such a claim. Failure to upload / produce such a document shall result in the rejection of candidature after due process.

4.2. Supporting Documents:

4.2.1. The date of birth will be verified against the tenth standard (SSLC) or twelfth standard (HSC) mark sheet, issued by the Tamil Nadu Board of Secondary Education and Tamil Nadu Board of Higher Secondary Education respectively.

- 4.2.2. Those candidates whose date of birth is not mentioned in their tenth standard / twelfth standard mark sheet must upload/produce their Birth Certificate / Transfer Certificate / Degree Mark Sheets, instead of the tenth standard or twelfth standard mark sheet. Any other form of evidence will not be accepted.
- 4.2.3. Failure to upload / produce such a document shall result in the rejection of candidature after due process.

4.3. Educational Qualification, Technical Qualification and Experience:

S.	Name of the	Post	Qualification
No	Post	Code	
1	College Director of Physical Education and Sports in	2156	(A) (i) A Master's Degree in Physical Education and Sports or Physical Education or Sports Science with 55% marks or an equivalent grade in a point-scale wherever the grading system is followed:
	Government Law Colleges		Provided that in the case of candidates belonging to Scheduled Caste / Scheduled Tribe / Backward Classes / Backward Classes Muslims / Most Backward Classes and Denotified Communities and Differently-abled candidates the minimum marks shall be 50% or an equivalent grade.
			(ii) Must have represented the University or College at the inter- university or inter-collegiate competitions or the State or National championships.
			(iii) (a) Must have qualified in the National Eligibility Test (NET), conducted by the UGC or CSIR, or a similar test accredited by the UGC, like SLET/SET: Provided that qualification in NET/SLET/SET shall not be required
			for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET; or
			(b) Must have been awarded a Ph.D Degree in Physical Education or Physical Education and Sports or Sports Science, in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or subsequent UGC Regulations on the subject:
			Provided that the candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/ Bye-laws/ Regulations of the Institutions awarding the degree and such Ph.D degree holders shall be exempted from the requirement of NET / SLET / SET for recruitment and appointment of College Director of Physical Education and Sports on furnishing a certificate from the Registrar or the Dean (Academic affairs) of the concerned university that he fulfills the following conditions:-
			(a) The Ph.D degree of the candidate has been awarded in regular mode;(b) The Ph.D thesis has been evaluated by at least two external examiners;(c) An open Ph.D viva voce of the candidate has been conducted;(d) The candidate has published two research papers from his

			Ph.D work, out of which at least one is in a refereed journal; (e) The candidate has presented at least two research papers in
			conference / seminar based on his Ph.D. work. (iv) Must have passed the Physical Fitness Test conducted in accordance with UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and other measures for the Maintenance of Standards in Higher Education, 2018;
			(B) Must have won a medal in an Asian Game or Commonwealth Games and possess a degree not less than Post-Graduation level.
2	Manager Grade – III (Legal)	3311	A Degree in Law obtained from a recognized University.
3	Senior Officer (Legal)	3312	B.L. Degree from a Law College recognized by University Grants Commission.
4	Assistant Manager (Legal)	3259	i) Must possess a degree in Law awarded by a recognized University (B.L.)
	(Logdi)		ii) Must have sound knowledge of Corporate Laws, Labour Laws, and experience on the original side in City Civil Courts or Mofussil courts for a period not less than five (5) years and must have good knowledge and practice in Motor Accidents Claims / Tribunal, Labour Courts, etc.
			Other things being equal, preference shall be given to candidates possessing Post-Graduate Diploma in Labour Laws / Social Science
5	Assistant Manager (Legal)	3338	Degree in Law from a recognized University.
6	Tamil Reporter	3336	i) Must hold a bachelor's degree.
			ii) A pass in the Government Technical Examination in Shorthand in Tamil by 120 words per minute High Speed Test.
			iii) A pass in the Government Technical Examination in Typewriting in Tamil by the Senior Grade.
			Others things being equal, preference shall be given to persons who are qualified to report in English also.
7	English Reporter	2090	i) Must hold a bachelor's degree.
			ii) A pass in the Government Technical Examination in Shorthand in English by 180 words per minute High Speed Test.
			iii) A pass in the Government Technical Examination in typewriting in English by the Senior Grade.
			Others things being equal, preference shall be given to persons who are qualified to report in Tamil also.
8	Accounts Officer Class - III	2093	Must have passed the Final Examination conducted by the Institute of Chartered Accountants / Cost Accountants
9	Accounts Officer	3337	i) Must have passed the Final Examination conducted by the Institute of Chartered Accountants
			ii) 1 year post qualification experience in handling finance and

	1		
			 accounts in an organization in one / more of the following areas: a) Budget preparation, revised preparation, estimate preparation of books of accounts, voucher entry; understanding of taxation; understanding of audit processes; bill preparation; and BRS. b) Handling Internal audits, statutory audit and AG audits. c) Experience in handling RBI correspondence relating to NBFC
			compliance is preferred.
10	Assistant Manager (Accounts)	3335	Should have qualified CA/ICWA course i.e. Must have passed the Final Examination conducted by the Institute of Chartered Accountants of India / Institute of Cost Accountants of India (or) its equivalent qualification
11	Deputy Manager (Accounts)	3339	(i) Must have passed the final examination conducted by the Institute of Chartered Accountants / Cost Accountants or MBA (Finance)(ii) Minimum 3 years of experience in a financial institution or a
			reputed Industrial / Commercial Undertaking
12	Assistant Manager (Finance)	3341	Must have passed the Final Examination conducted by the Institute of Chartered Accountants / Cost Accountants or MBA (Finance)
13	Assistant General	3342	(i) Degree in Engineering (second class or its equivalent)
	Manager		(ii) 5 years of experience in a reputed industrial or commercial concern in independent senior capacity
14	Assistant Director of Agriculture (Extension)	3202	A degree of M.Sc., in Agricultural Extension or Agricultural Economics. Provided that other things being equal, preference shall be given to
	,		those who possesses the M.Sc., degree in Agricultural Extension.
15	Assistant Director of Statistics	2097	i) Must hold a First Class Degree in Statistics or Mathematics or Economics or Applied Economics or Business Economics with not less than 60% marks or equivalent Cumulative Grade Point Average (CGPA); or
			ii) Master's Degree in Statistics or Mathematics or Economics or Applied Economics or Applied Statistics or Applied Mathematics or Business Economics or Operation Research or Mathematical
			Economics or Econometrics.
16	Assistant Director (Social Welfare and Women Empowerment Department)	3005	Must possess a Post Graduate degree in Home Science or Psychology or Sociology or Child Development or Food and Nutrition or Social Work or Rehabilitation Science.
17	Senior Assistant Director of Boilers	1700	i) Must possess a degree in Mechanical Engineering or a pass in Associate Membership Examination of the Institution of Engineers, India with Mechanical Engineering as the subject.
			ii) Must have undergone training as a practical Engineer in the design, construction, operation or maintenance of boilers for a period of not less than two years during which should have held responsible charge of a steam generation plant or a Boiler plant comprising of a battery of boilers, the total capacity of either plant being not less than 15000 Lbs / Hr.

18	Bursar	3010	i) Must have passed Post Graduate Degree in Public Administration
			(or) ii) Post Graduate Degree in Business Administration (MBA) with specialization in Finance
			Other things being equal, preference will be given to persons with experience for a period of not less than three years in finance or administration matters.
			Note: (i) Experience should be acquired in the Managerial cadre / Officers in the Public Sector Organizations in the field of Finance or Administration matters.
			(ii) Experience gained in Government / Universities / Quasi Government Organizations / Public Sectors / Private Institutions shall be accepted. Experience gained in Private Institution which have been registered under Company's Act (Private Limited) shall be accepted.
			(iii) The Competent authority to issue the Experience Certificate shall be the General Manager / Equivalent Cadre.
19	Assistant Director of Town and	1778	i) Post Graduate Degree in Town or City or Urban or Housing or Country or Rural or Infrastructure or Regional or Transport or Environmental Planning from a recognized University or Institute.
	Country Planning		ii) Must be an Associate of the Institute of Architects or possess B.Arch Degree or possess Degree or Diploma recognized and equivalent to the National Diploma in Architecture with experience in town planning works for a period of not less than three years in a Town Planning Department of Government or in the Statutory Boards or Urban Authorities or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organisations or Local Bodies
			(or) iii) Must possess B.E Degree (Civil or Highway) with experience in town planning works for a period of not less than two years in Town Planning Department of Government or in the Statutory Boards or Urban Authorities or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organisations or Local Bodies. (or)
			iv) Must have passed Sections A & B of the Associate Member of the Institution of Engineers (India) Examination in the Civil Engineering Group with experience in town planning work for a period of not less than two years in Town Planning Department of the Government or in the Statutory Boards or Urban Authorities or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organisations or Local Bodies.
			v) Must possess Bachelor of Planning or Bachelor of Technology in Planning from a recognized University or Institute with two years experience in the field of Urban or Regional Planning in the State Governments or in the Statutory Boards or Urban Authorities or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organisations or Local Bodies.

20	Assistant Manager (Projects)	3346	(i) A Degree in Civil Engineering of any University or Institution recognized by the University Grants Commission for the purpose of its grant; and
			(ii) A Master Degree in Business Administration of any University or Institution recognized by the University Grants Commission for the purpose of its grant. Specialization in Project Management is desirable; and
			(iii) Not less than three years of experience in appraisal / execution of Urban Infrastructure projects in Public / Private Limited Companies.

4.3.1. The candidates should possess the educational qualification, technical qualification and experience prescribed for the post, on the date of notification.

4.3.2. Supporting Documents:

- 4.3.2.1. SSLC / HSC / Diploma / Degree / PG Degree / Integrated PG Degree / Ph.D Degree / Provisional Degree or Provisional Diploma Certificate / Consolidated Mark Sheet along with Degree or Provisional Degree Certificate shall be accepted as proof of educational qualification.
- 4.3.2.2. In cases where the Diploma / Degree / PG Degree / Ph.D Degree certificates had been issued after the date of notification, candidates must upload / produce proof (in the form of Provisional Diploma / Degree Certificate / Consolidated Mark Sheet, etc.) of the publication of results of the respective qualification(s) on or before the date of notification.
- 4.3.2.3. The Under Graduate / Post Graduate degree qualification prescribed for the above posts should have been obtained by passing the required qualification in the following order of studies viz., SSLC + HSC / Diploma or its equivalent + Under Graduate Degree + Post Graduate Degree.
- 4.3.2.4. Candidates claiming possession of qualification higher than that prescribed for a post, must upload / produce certificates, issued on / before the date of notification, in support of such claim.
- 4.3.2.5. Candidates claiming experience, should upload the experience certificate in the format available in Annexure-V of this notification.
- 4.3.2.6. In cases where the duration of the prescribed educational / technical course / experience has been specified in the notification, any discrepancy between the claim in the application and the documents uploaded / produced, shall result in the rejection of candidature after due process.
- 4.3.2.7. In case the Degree Certificate is lost or is not immediately available for reasons to be specified, an extract from the Convocation Register will be accepted as evidence of qualification.
- **4.3.3. Equivalence of Qualification:** The Government orders relating to equivalence of qualification are available on the Tamil Nadu Public Service Commission's website. However, if the candidate possesses an equivalence of qualification other than one mentioned in the Commission's website and if Government orders to this effect have been issued on or before the date of this notification, candidates should furnish the details of the same while applying and should upload a copy of the Government order at the time of uploading of documents, failing which his / her candidature will be rejected after due process. The Government orders regarding equivalence of qualification issued after the date of this notification will not be considered for this recruitment.