



CAREER OPPORTUNITIES IN REC LIMITED

Vacancies

1. To meet its human resource requirements, REC invites applications from dynamic, committed, self-motivated and experienced professionals for various posts, the details of which are as under:

Sl. No.	Name of the post/ Grade & IDA scale of pay (w.e.f. 01.01.2017)	Number of posts (Reserved for) *	Upper Age Limit (in years)	Prescribed minimum qualification(s)	Minimum post qualification experience & CTC required [#]	Nature of experience required
Engineering discipline						
1.	Deputy General Manager (Engineering) E-7 ₹ 1,00,000-2,60,000	01 (ST)	48	Regular full-time Bachelors in Engineering/ Tech. or equivalent in Electrical/ Electrical (Power)/ Electrical & Electronics/ Power Engineering/ Power System Engineering/ Mechanical or equivalent from a recognized Institute/ University with	18 years' post qualification executive experience CTC of ₹ 23 Lakh p.a.	Experience in area (s) of Power Sector viz. Generation, Transmission & Distribution, Renewables, etc. Or
2.	Chief Manager (Engineering) E-6 ₹ 90,000-2,40,000	02 (UR)	45		15 years' post qualification executive experience CTC of ₹ 20 Lakh p.a.	Experience in Financial Institutions/ Scheduled Commercial Banks/ NBFCs/ Public Sector Organizations/ Central Govt./ State Govt./ Multi-lateral organization/ Other Institutions, in the area of Infrastructure Project Finance.
3.	Manager (Engineering) E-5 ₹ 80,000-2,20,000	01 (EWS)	42		12 years' post qualification executive experience CTC of ₹ 18 Lakh p.a.	
4.	Deputy Manager (Engineering) E-4 ₹ 70,000-2,00,000	04 (UR: 02, ST: 01, EWS: 01)	39	first division or equivalent CGPA Or Regular full-time Masters in	09 years' post qualification executive experience CTC of ₹ 15 Lakh p.a.	<i>Desirable: Preference will be given to experience in listed Infrastructure companies</i>
5.	Assistant Manager (Engineering) E-3	20 (UR: 08, OBC-NCL: 06, SC: 03, ST: 05)	35	Engineering/ M. Tech. or equivalent in Electrical/	05 years' post qualification executive experience	

	₹ 60,000-1,80,000	01, EWS: 02)		Electrical (Power)/	CTC of ₹ 12 Lakh p.a.
6.	Officer (Engineering) E-2 ₹ 50,000-1,60,000	39 (UR: 14, OBC-NCL: 09, SC: 05, ST: 02, EWS: 09)	33	Electrical & Electronics/ Power Engineering/ Power System Engineering/ Mechanical or equivalent from a recognized Institute/ University with first division or equivalent CGPA	03 years' post qualification executive experience CTC of ₹ 10 Lakh p.a.

Finance & Accounts (F&A) discipline

7.	Manager (F&A) E-5 ₹ 80,000 - 2,20,000	01 (UR)	42	Chartered Accountancy/ Cost and Management Accountancy	12 years' post qualification executive experience CTC of ₹ 18 Lakh p.a.	Experience in Financial Institutions/ Scheduled Commercial Banks/ NBFCs/ Public Sector Organizations/ Central Govt./ State Govt./ Multi-Lateral Organizations/ Other Institutions.
8.	Deputy Manager (F&A) E-4 ₹ 70,000 - 2,00,000	10 (UR: 06, OBC-NCL: 02, SC: 01, EWS: 01)	39		09 years' post qualification executive experience CTC of ₹ 15 Lakh p.a.	
9.	Assistant Manager (F&A) E-3 ₹ 60,000-1,80,000	20 (UR: 09, OBC-NCL: 05, SC: 03, ST: 01, EWS: 02)	35		05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	
10.	Officer (F&A) E-2 ₹ 50,000-1,60,000	02 (ST)	33		03 years' post qualification executive experience CTC of ₹ 10 Lakh p.a.	

Information Technology (IT) discipline

11.	Assistant Manager (IT) E-3 ₹ 60,000-1,80,000	02 (UR: 01, EWS: 01)	35	Regular full time Bachelors in Engineering/ Tech. or equivalent in Computer Science/ Information Technology or equivalent with first division or equivalent CGPA Or Post Graduate Degree viz. MCA/ M.Tech./ MCS/ MSc. in IT/ Computers or equivalent from a recognized Institute/ University with first division or equivalent CGPA	5 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	Experience in implementation/ upgradation/Application design and architecting of web/windows-based software development/ PL-SQL/ enhancement of e-Business suite/ ERP/ Advanced Data Structures/ Operating Systems/ computer Networks/ Database, Weblogic/ SAN/ NAS/ Storage/ Cyber Security Desirable Certification: Valid OEM Certification in OCP, or certification in 12C or higher version Or Web designing, PHP
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Company Secretariat (CS) discipline

12.	Chief Manager (CS) E-6 ₹ 90,000-2,40,000	01 (UR)	45	Graduate with Associate/ Fellow Membership of the Institute of Company Secretaries of India	15 years' post qualification executive experience CTC of ₹ 20 Lakh p.a.	Out of 15 years of experience at least 12 years' experience in listed company.
13.	Manager (CS) E-5 ₹ 80,000-2,20,000	02 (UR: 01, OBC-NCL: 01)	42		12 years' post qualification executive experience CTC of ₹ 18 Lakh p.a.	Out of 12 years of experience at least 10 years' experience in listed company.
14.	Assistant Manager (CS) E-3 ₹ 60,000-1,80,000	02 (UR: 01, OBC-NCL: 01)	35		05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	Out of 5 years of experience at least 3 years' experience in listed company.

15.	Officer (CS) E-2 ₹ 50,000- 1,60,000	01 (UR)	33		3 years' post qualification executive experience CTC of ₹ 10 Lakh p.a.	Out of 3 years of experience at least 2 years' experience in listed company.
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Law discipline

16.	Chief Manager (Law) E-6 ₹ 90,000- 2,40,000	01 (UR)	45	Regular full time Degree in Law (LLB - 3 years) with first division or equivalent CGPA	15 years' post qualification executive experience CTC of ₹ 20 Lakh p.a.	Hands on experience in drafting/ vetting/ execution of legal documents of project financing, legal due diligence of loan
17.	Deputy Manager (Law) E-4 ₹ 70,000- 2,20,000	03 (UR: 02, OBC- NCL: 01)	39	Or Degree in 5 years integrated course in Law from a recognized University with first division or equivalent CGPA.	09 years' post qualification executive experience CTC of ₹ 15 Lakh p.a.	proposals/ documents including in-depth knowledge of applicable corporate/ commercial legislations with expertise in DRT/ Civil/ Criminal Courts, arbitration proceedings in Banks/ financial institutions. Must have core competence in the areas of analyzing various legal, security packages relating to project financing, etc. and must be in a position to handle all activities of documentation independently.
18.	Assistant Manager (Law) E-3 ₹ 60,000- 1,80,000	04 (UR: 02, OBC- NCL: 01, SC: 01)	35		05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	

Corporate Communication discipline

19.	General Manager (CC) E-8 ₹ 1,20,000- 2,80,000	01 (UR)	52	Regular full-time two-year course- MBA or Post Graduate Degree/ Diploma or equivalent in	21 years' post qualification executive experience CTC of ₹ 26 Lakh p.a.	Experience in Corporate Communication/ Public Relations function such as collateral design and content creation, corporate image building
20.	Officer (CC) E-2 ₹ 50,000- 1,60,000	01 (UR)	33	Corporate Communication & Public Relations related	3 years' post qualification executive experience	in traditional, online, social, and digital media (intranet/internet), branding, coordination
				specialization viz. Communication/ Advertising & Communication	CTC of ₹ 10 Lakh p.a.	with the media and press, event management etc. The candidate should have outstanding oral and written communication

				Management /Mass communication /Journalism etc. or equivalent from a recognized Institute/ University with first division or equivalent CGPA		skills.
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Corporate Social Responsibility (CSR) discipline

21.	Assistant Manager (CSR) E-3 ₹ 60,000-1,80,000	02 (UR)	35	Regular full time two year course-MBA or Post Graduate Degree/ Diploma or equivalent in Social Work or equivalent from a recognized Institute/ University with first division or equivalent CGPA.	05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	Experience in evaluation, implementation and monitoring of social work/rural development/community development projects, is required. Preference shall be given to the candidates who have qualified UGC-NET".
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Secretarial discipline

22.	Deputy Manager (Secretarial) E-4 ₹ 70,000 - 2,00,000	02 (UR)	52	Regular full-time graduate or equivalent from a recognised institute / University with	09 years' post qualification executive experience CTC of ₹ 15 Lakh p.a.	Experience in Secretariats of Senior officers
23.	Assistant Manager (Secretarial) E-3 ₹ 60,000 - 1,80,000	02 (UR)	49	minimum 50% marks or equivalent CGPA with a speed of 80 w.p.m. in shorthand and 40	05 years' post qualification executive experience CTC of ₹ 12 Lakh p.a.	
24.	Assistant Officer (Secretarial) E-0 ₹ 30,000-1,20,000	02 (UR)	40	w.p.m. in typewriting and good knowledge of MS Office	12 years' post qualification executive experience CTC of ₹ 7 Lakh p.a.	

Rajbhasha Discipline

25.	Assistant	01 (UR)	40	Regular full time-	12 years' post	Experience in work
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<p>Officer (Rajbhasha) E-0 ₹ 30,000- 1,20,000</p>		<p>Master's degree in Hindi with English as one of the subjects at Bachelor's degree level; Or Master's degree in English with Hindi as one of the subjects at Bachelor's degree level from a recognized Institute/ University with minimum 50 % marks in graduation and post-Graduation or equivalent CGPA And Degree or Minimum 30 days Translation Course conducted by Central Translation Bureau, Ministry of Home Affairs.</p>	<p>qualification experience CTC of ₹ 7 Lakh p.a.</p>	<p>related to Rajbhasha/ Translation</p>
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* Including 02 backlog vacancies in the post of Officer (F&A)- (ST category)

For applicants working in the private sector