

PDPM
Indian Institute of Information Technology,
Design & Manufacturing, Jabalpur
(An Institute of National Importance established by an act of Parliament, under Ministry of Education, Govt. of India)
Dumna Airport Road, PO: Khamaria, Jabalpur-482005(MP) INDIA

Dated: 22/12/2023

PDPM Indian Institute of Information Technology, Design and Manufacturing, Jabalpur, an Institute of National Importance established by an act of Parliament invites online applications from suitable Indian nationals for appointment on the following **non-teaching posts**.

Sl. No.	Advt. No.	Name of the post	Group	No. of vacancies						Pay scale (as per 7th CPC) Pay level
				SC	ST	OBC	EWS	UR	Total	
1.	22/2023	Registrar (on contract)	Group 'A'	00	00	00	00	01	01*	Level-14 (Rs 144200-218200)
2.	22/2023	Librarian	Group 'A'	00	00	00	00	01	01	Level-14 (Rs 144200-218200)
3.	22/2023	Assistant Registrar	Group 'A'	00	00	00	01	00	01	Level-10 (Rs 56100-177500)
4.	23/2023	Senior Technical Officer	Group 'A'	00	00	00	00	01	01	Level-12 (Rs 78800-209200)
5.	23/2023	Technical Officer (Design)	Group 'A'	00	00	00	00	01	01	Level-10 (Rs 56100-177500)
6.	23/2023	Technical Officer (ECE)	Group 'A'	00	00	01	00	00	01	Level-10 (Rs 56100-177500)
7.	24/2023	Medical Officer (on contract)	Group 'A'	00	00	00	00	01	01*	Level-10 (Rs 56100-177500)
8.	24/2023	Male Staff Nurse (on contract)	Group 'B'	00	00	00	00	01	01*	Level-6 (Rs 35400-112400)
9.	25/2023	Junior Assistant	Group 'C'	01	00	02	02	08	13	Level-3 (Rs 21700-69100)
10.	26/2023	Junior Technician	Group 'C'	03	01	01	01	07	13	Level-3 (Rs 21700-69100)
TOTAL				04	01	04	04	21	34	

*Posts are on contract initially for a period of 03 years and on satisfactory completion of the term extendable by another 02 years on recommendations of committee duly constituted.

NOTE:- People with disabilities (PWD's) i.e. [B-Blind; LV-Low Vision; D-Deaf; HH-Hard of Hearing; OA- One Arm; OL-One Leg; BA-Both Arms; BL-Both Leg; OAL-One Arm and One Leg; BLOA-Both leg & one arm; BLA-Both Legs Arms; CP-Cerebral Palsy; LC-Leprosy Cured; Dw-Dwarfism; AAV-Acid Attack Victims; MDy-Muscular Dystrophy; ASD-Autism Spectrum Disorder (M-Mild); ID-Intellectual Disability; SLD-Specific Learning Disability; MI-Mental Illness; MD-Multiple Disabilities] will be given reservation against identified posts.

Age limit and other qualifications required for direct recruitment

The essential and desirable qualifications and experience for the above posts are given as below.

Sl. No.	Name of the Post	Upper Age limit	Educational and other qualification
01.	Registrar	55 years	Qualification: A postgraduate degree with at least 55% marks or its equivalent grade. Experience: At least 15 years' experience as Assistant Professor in the Academic Pay Level 11 (AGP of Rs. 7000/- as per VI th CPC) and above along with experience in educational administration or Comparable experience in research establishment and/ or other institutions of higher education administration. OR 8 years of service in the Academic Pay Level 12 (AGP of Rs. 8000/- as per VI th CPC) and above including as Associate Professor along with experience in educational administration or Comparable experience in research establishment and/ or other institutions of higher education administration. OR 15 years of administrative experience, of which 8 years as Deputy Registrar in GP 7600 (Pay Level 12) or an equivalent post.
02.	Librarian	57 Years	Essential Qualification and experience: i) Master's degree in Library Science/ Information Science/ Documentation Science with at least 55% of marks or an equivalent grade in a point scale wherever the grading system is followed. ii) At least 10 years as a Deputy Librarian at any level in University Library or ten years of teaching as Assistant/ Associate Professor in Library Science or ten years' experience as a College Librarian. iii) Evidence of innovative Library services, including the integration of ICT in a library. iv) A Ph.D. Degree in Library Science/ Information Science/ documentation/ archives and manuscript keeping.
03.	Assistant Registrar	45 years	Qualification: A postgraduate degree with at least 55% marks or its equivalent with excellent academic record. Desirable: i) Professional qualification in the area of Management/ Finance & Accounts. ii) Experience in handling of Examinations/ Academics/ Establishment/ General Administration/ Research & Development/ Student Affairs/ Finance and accounts/ Legal/ Stores & Purchase matters. Additional Desirable: Proficiency in the use of a variety of computer office applications Word, Excel, PowerPoint or Equivalent.
04.	Senior Technical Officer (CSE/IT)	50 years	First class M.E./ M.Tech. in Computer Science and Engineering/Information Technology or equivalent discipline with 05 years of experience at the level of Technical Officer with GP Rs 5400 (Pay Level-10) or equivalent. OR First Class B.E./ B.Tech./ M.Sc. in Computer Science and Engineering/ Information Technology or equivalent discipline or First-class MCA with 08 years' experience at the level of Technical Officer with GP Rs 5400 (Pay Level-10) or equivalent. Desirable experience: Experience in the field of software development/ programming/ network administration/server administration/ teaching Computer Science and Engineering lab courses. Desirable certifications: CCNA or CCNP or MCSE certificate

05.	Technical Officer (Design)	45 years	First class B.E./ B.Tech./ B.Des. (Bachelor of Design) with 08 years of experience. OR First Class M.E./M.Tech./M.Des. (Master of Design) with B.E./ B.Tech./ B.Des. at graduation level and 05 years of experience. Desirable experience: Experience in the field of product design and/or manufacturing.
06.	Technical Officer (ECE)	45 years	First class B.E./ B.Tech. in Electronics and Communication Engineering/Electrical Engineering/Instrumentation or relevant discipline with 08 years of experience. OR First Class M.E./M.Tech. in Electronics and Communication Engineering/Electrical Engineering/Instrumentation or relevant discipline with B.E./ B.Tech./ B.Des. at graduation level and 05 years of experience. Desirable experience: Experience in the field of Electronics and Communication Engineering.
07.	Medical Officer (on contract)	45 years	MBBS degree of a university recognized by IMC including completion of CRRRI followed by atleast 03 years of clinical experience in recognized hospitals.
08.	Male Staff Nurse (on contract)	32 years	B.Sc. in Nursing with 02 years of experience OR 03 years Diploma in Nursing & Midwifery with 05 years of experience. Desirable: Registered as A-grade Nurse with Nursing Council.
09.	Junior Assistant	27 years	Bachelor's degree with knowledge of computer operations.
10.	Junior Technician	27 years	Diploma/ Degree in Computer Science and Engineering/ Information Technology/ Electronics and Communication Engineering/ Instrumentation/ Mechatronics/ Electrical Engineering/ Mechanical Engineering/ Smart Manufacturing/ Design. OR ITI in relevant trades of Computer Science and Engineering/ Electronics and Communication Engineering/ Instrumentation/ Smart Manufacturing/ Mechanical Engineering/ Design with 02 years' experience. OR B.Sc. (Physics/ Applied Physics/ Instrumentation) with 02 years hands-on experience. OR BCA with 02 years hands-on experience

